

# Curriculum Vitae

## PERSONAL DETAILS

Name Sarah May Höhener  
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Date of birth 08.06.1987  
Nationality Switzerland



## PROFESSIONAL EXPERIENCE

### **Bank Julius Baer (full time job, 100 %)**

Oct 2013 – present

#### *Head Business Management Region Latin America (Feb 18 – present):*

Leading a team of five people to manage the Region and represent the respective needs in different projects such as focus on less hubs, new system support, etc. Support in the strategic initiatives of the Region Head and Head Business Development and Strategy

#### *Head Business Support Market Argentina (May 17 – present):*

Managing the interests of market Argentina in specific, supporting the respective Market Head and being on top of the project to access the market for local products

#### *Deputy Business Management Region Latin America (March 17 – Feb 18):*

Representative for Latin America in different bank-wide projects and initiatives, as well as being part of the development of a task and notification tool, E-channels boards, etc. Support to Region and Market Heads

#### *Business Management Region Latin America (Oct 15 – Feb 17):*

Representative for Latin America in different bank-wide projects and initiatives, support to Region and Market Heads

#### *Advisory Equities, HK (April – Sept 15):*

Maintenance of Top Pick List, support on adding new stocks to various recommendation lists in Hong Kong, project work on European sector analysis

#### *Business Management Region Latin America & Israel (July 14 – March 15):*

Controlling functions, support to Region and Market Heads, involvement in projects

#### *Offering Management Wealth & Tax Planning (Oct 13 – June 14):*

Responsible for the countries Germany, Ireland, UK, Netherlands, Austria and German speaking Switzerland, Provider management, country offering overviews, project management philanthropy

**Student Mobility Office University of St.Gallen (part time job, 20 %)** April 2011 – Aug 2013

Guidance of archive, maintenance of database, support  
Assessment-Center CEMS (The Global Alliance in Management Education),  
Participation accountancy of the housing office

**IBM, Zurich Altstetten (Internship, 100 %)** Aug 2010 – Feb 2011

Support Business Analyst Team on CRM-project for an  
international company: development of test cases for system  
tests and executions of such, Data Quality Management, analysis and  
creation of Status Reports, responsible for user- and access management

**AMG Analysen und Anlagen AG, Zurich (part time job, 20 – 40 %)** Aug 2009 – Dec 2009

Participation in the evaluation of annual reports from regional  
banks on the basis of a ratio analysis plus administrative activities

**NZB Neue Zürcher Bank, Zurich (100 %)** July 2007 – Aug 2008

Temporary job during the summer holidays in 2007 and 2008 for  
their operational department

#### EXPERIENCE ABROAD

**Exchange semester, INSPER, São Paulo** Feb 2010 – June 2010

Courses about International Management,  
negotiation skills and contemporary issues

**Language studies in Mexico, Universidad Internacional Cuernavaca** Jan 2007 – April 2007

Three months course in small groups with conversation classes and  
additional courses (expression / Mexican Economy)

**Language studies in Vancouver, LSC (Language Studies Canada)** Sept 2006 – Dec 2006

Standard course / preparation course for the Certificate of  
Advanced English

#### EXTRACURRICULAR ACTIVITIES

**ORYX Invest AG, Feusisberg (part time, flexibel)** Nov 2011 – present

Accounting and administration for a private financial holding  
company and project management

**University of St.Gallen Freshmen's week** Feb 2009 – Sept 2009

Member of the organization committee for the introductory week in  
September 2009, involving 1,500 new students (team of seven people)  
Field of responsibility: taking care of guests (i.e. fulfilling their special  
desires, hotel bookings, transportation management), citytour,  
logistics and responsibility for the organization tutors

**Municipality of Feusisberg – Schindellegi**

April 2006 – Sept 2006

Co-Organization of a sports and fun event of the youth and sport commission

**EDUCATION****Master of Arts HSG in Law and Economics**

Sept 2011 – Nov 2013

University of St.Gallen

**Bachelor of Arts HSG in Law and Economics**

Sept 2007 – July 2011

University of St.Gallen (Sept 2007 –July 2011)

Exchange semester in São Paulo (Feb 2010 – June 2010)

**Highschool**

Sept 2000 – June 2006

Stiftsschule Einsiedeln, Swiss Matura with Major in Italian language and Sports plus the great Latinum

**LANGUAGE SKILLS**

German	Mother tongue, attendance of a seminar at the University of St.Gallen on practical rhetoric and successful negotiation
English	Certificate of Advanced English / TOEFL (Test of English as a Foreign Language) 111/120 points (October 2011)
Spanish	Fluent, HSG Level II (equates C1 GER)
Portuguese	Intermediate Level
French	Intermediate Level
Italian	Intermediate Level

**PERSONAL INTERESTS**

Sports (tennis, volleyball, golf, skiing), reading, travelling, meeting friends and languages